

COUNTY OF SUFFOLK



STEVEN BELLONE
SUFFOLK COUNTY EXECUTIVE

DEPARTMENT OF
PARKS, RECREATION AND CONSERVATION

JASON SMAGIN
COMMISSIONER

MOBILE FOOD/BEVERAGE CONCESSION BIDS

INVITATION: This is an invitation to submit **a sealed bid** for a permit to operate a mobile food/beverage concession for the 2022 season subject to the terms, conditions and special instructions of this bid. Bids must be received and date stamped **no later than 11:30 a.m. prior** to the public bid opening at **11:40 a.m. on Monday, March 28, 2022**. All bids should be submitted on the form provided following this invitation.

The Suffolk County Department of Parks is accepting Proposals/Bids **until 11:30 A.M. on Monday, March 28, 2022** for permits to operate a **Mobile Food/Beverage Concession** for the 2022 season at one or more of the following Parks:

**Southaven County Park, Brookhaven
Indian Island County Park, Riverhead
Raynor Beach County Park, Ronkonkoma
Blydenburgh/Paul T. Given County Parks, Hauppauge
Sears Bellows County Park, Hampton Bays
West Hills County Park, Huntington
Cathedral Pines County Park, Middle Island
Lake Ronkonkoma County Park, Ronkonkoma**

Proposers are advised that this is for a **mobile** concession—it is not the Department's intent to allow concessionaires to park at the site for an entire day nor are concessionaires permitted to park on the side of roadways. The mobile concession's primary focus is serving park patrons. There may be an alternate Suffolk County Park not listed above for which you would like to provide service. Add the Park's name in the blank space and enter the proposed permit bid. The Department will consider your proposed site and advise you whether or not the County approves of adding a mobile food/beverage concession to the proposed park.

The requirements to obtain a Permit for a Mobile Food/Beverage Concession are:

- The Permit Holder must obtain and show proof of the **Food Vending Vehicle Permit** provided by the Suffolk County Health Department (**unless all foods/drinks sold are pre-packaged**).
- Food preparation, transportation and handling must adhere to Suffolk County Department of Health rules and regulations.
- Proof of County specified insurance coverage as outlined in Permit Agreement.
- Permit fees to be paid by the selected Vendor upon execution of the Agreement.
- Completion of County Mandated Forms

One Permit will be awarded for each park to the highest bidder with the proper credentials and product offerings to operate a Mobile Food/Beverage Concession. Proposers must provide a phone number at which they can be immediately reached upon award of permit. All requirements must be provided to the Department **immediately** upon notification of award. If this is not done, the Department will move on to the next bidder. Determining what products should be offered at what sites is at the sole discretion of the Department. In the event of a tie, Proposers will be asked to re-submit their final, best bid.

No proposal/bids will be accepted after the 11:30 a.m., March 28, 2022 deadline. Proposals may be submitted in person or by mail to:

Suffolk County Department of Parks, Recreation and Conservation
Montauk Highway,
P.O. Box 144
West Sayville, NY 11796-0144
Attn: Contracts Unit- MOBILE FOOD/BEVERAGE BID

For any additional information please contact Emily Lauri at Emily.Lauri@suffolkcountyny.gov or 631-854-4980.



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Vendor/Company Name: _____
(If a partnership all names must be listed on the bid)

Contact Person(s) _____

Address: _____

Phone: _____ Fax Number: _____

Email: _____

What food products are sold: _____

Truck Registration Number(s): _____
*(MUST have the availability of one truck per park you bid on)

PARKS AVAILABLE	SUGGESTED MINIMUM BID	PROPOSED BID
Southaven County Park, Brookhaven	\$2,500.00	
Indian Island County Park, Riverhead, New York	\$10,000.00	
Raynor County Park, Ronkonkoma (Ball Fields)	\$1,500.00	
Blydenburgh/Paul T. Given County Parks, Hauppauge	No min bid	
Sears Bellows County Park, Hampton Bays	\$1,500.00	
West Hills County Park, Huntington	No min bid	
Cathedral Pines County Park, Middle Island	\$1,500.00	
Lake Ronkonkoma County Park, Ronkonkoma	\$2,000.00	

Signature _____ Date _____

